

Apple IDs and Purchasing Apps* in Pasadena ISD

Educational institutions like PISD **do not** fall under Apple’s “Family Sharing Agreement” which allows a family member to purchase an app once and install it on multiple devices owned by that family. In other words, while it is OK for families to share Apple IDs and apps, it is not OK for classrooms.

How does that affect PISD employees who want to purchase apps?

- Apple requires that institutions such as PISD **purchase ONE app for EACH device on which the app will be loaded.**
- iTunes gift cards may not be purchased using district funds. *(This is for Tax Exempt reasons)*
- All app purchases are made through the Apple Volume Purchase Program. This applies even if you are ONLY purchasing ONE app for ONE device. *(This is for Tax Exempt reasons)*
- Most apps qualify for a discount when purchasing 20 or more copies of the same app.
- **It is up to the end users to abide by the honor system and ONLY install the apps on as many devices as there were copies purchased.**

Obtain an Apple ID

If each iPad is to be managed separately, you will need a **different Apple ID for each iPad.**

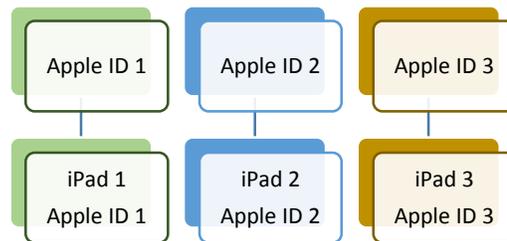


Fig. 1

If the iPads are to be treated as a set, you may use the **same Apple ID on each.**

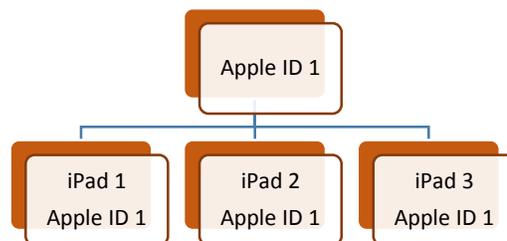


Fig. 2

Already have an Apple ID?

If you plan to use an Apple ID that has already been created, the Apple ID must:

1. have an email that is not associated with a specific person
2. not have a credit card or gift card attached
3. be documented at the campus level in the event that the email and/or password is forgotten and/or the original account creator leaves the district

Need a new Apple ID?

If you cannot answer “Yes” to all three of the conditions above, or you are adding devices that will be managed separately (Figure 1), contact Shane Tout in Instructional Technology (stout@pasadenaisd.org; 713-740-5308) with the following information. She will create Apple IDs and assist you in configuring your iPads, if needed.

Campus _____

Number of iPads _____

Number of Apple IDs _____

Contact Person: _____

Downloading/Purchasing Apps

Free Apps

Once your iPads have been configured with the appropriate Apple ID, you may use that Apple ID to download as many free apps on as many devices as you wish.

Paid Apps

IMPORTANT REMINDERS!

- Only shop for apps via the Apple Volume Purchase Store - <https://volume.itunes.apple.com/store> (Not all apps in iTunes Store are available from the Volume Purchase Store)
- Use the App Request Form to submit your app purchase requests
 - Contact Shane Tout in Instructional Technology for the App Request Form
 - She will explain the form submission procedure at that time
- You must purchase ONE copy of an app for EACH device

Please note: In-app purchases are not available from the Volume Purchase Store.

Connecting to Wi-Fi

Use the Kindle ereader username and password for iPads used with students. It is filtered at the student level. Contact Shane Tout (stout@pasadenaisd.org; 713-740-5308) for help configuring Wi-Fi.

* For purposes of this document, “apps” refers to both iPad/iPod apps and iBooks that can be found in the Volume Purchase Store.